

Department of Engineering  
Tim Bryan, P.E., County Engineer

3137 South Liberty Street, Canton, MS 39046  
Office (601) 790-2525 FAX (601) 859-3430

**MEMORANDUM**

March 31, 2020

To: Sheila Jones, Supervisor, District I  
Trey Baxter, Supervisor, District II  
Gerald Steen, Supervisor, District III  
Karl Banks, Supervisor, District IV  
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E.  
County Engineer

Re: Stantec Consulting Services, Inc., Task Order #10 under the General Services Agreement  
Preparation of Plans for Hwy 51 at Green Oak Lane

The Engineering Department recommends that the Board approve this task order #10 for Stantec Consulting Services, Inc. for a sum of not to exceed \$19,369.20 to develop geometric plans for a southbound left turn lane on Highway 51 at Green Oak Lane.

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SHEILA JONES  
District One

TREY BAXTER  
District Two

GERALD STEEN  
District Three

KARL BANKS  
District Four

PAUL GRIFFIN  
District Five

**Madison County Engineering Department/Road Department**  
**Task Order**

Task Order No. 10

Additional Pages Attached 3

Task Order to the General Services Agreement Between The  
Board of Supervisors of Madison County, Mississippi and  
Stantec Consulting Services Inc.  
(Company)

This Task Order to the General Services Agreement between the Board of Supervisors of Madison County, Mississippi ("County") and Stantec Consulting Services Inc. (Engineer") is a part of and is subject to all the terms and conditions of the Agreement unless specifically provided otherwise herein.

1. Project Name: Highway 51/Green Oak Left Turn Lane
2. Project Number: \_\_\_\_\_
3. Project Manager: for County: Tim Bryan for Engineer: Brad Engels
4. Method of Compensation: \_\_\_\_\_ Per Exhibit(s) to the Agreement  
                                   Other (Attach)
5. Task Order Allowable Cost (attach additional pages if necessary): Not to exceed \$19,369.20.
6. Scope of Work (Describe, attach additional pages If necessary): Develop geometric plans for a southbound left turn lane on Highway 51 at Green Oak Lane.
7. Schedule of Performance (attach additional pages if necessary): N/A
8. Approve Subconsultants (list, If any):
9. Special Provisions: none

Accepted and approved by County and Engineer as of the last date of execution below.

# Summary

SOUTHBOUND LEFT TURN LAND @ GREEN OAKS & US 51

Madsion County  
Stantec Consulting Services Inc.  
Man-Hours Estimation  
March 5th, 2020

	Man-Hours	Sub-Consultants Fee	Salary Cost	Direct Cost	Total Cost
Roadway Design	126		\$16,240.00	\$243.20	\$16,483.20
Assemble Contract Documents	20		\$2,636.00	\$250.00	\$2,886.00
Totals	146	\$0.00	\$18,876.00	\$493.20	\$19,369.20

**Grand Total**      **\$19,369.20**

# Roadway Design

SOUTHBOUND LEFT TURN LAND @ GREEN OAKS & US 51  
 Madsion County  
 Man-Hours Estimation  
 Stantec Consulting Services Inc.  
 March 5th, 2020

Task	Personnel Titles Assigned to Project								Man-Hour Totals
	Principal	Supervisor Engineer	Engineer	Technician/ Designer	Engineer Intern	Clerical			
	Man-Hours								
Title Sheet				1	1				2
Index Sheet				1	1				
General Notes			1	1					2
SQS Sheets				2	1				3
Estimated Quantities		4	8	6	8				26
Special Design/Standards			1	2	1				4
Plan/ Profile Sheets			2	2	2				6
Traffic Conttol Sheets (Phase Construction)				1	2				3
Coordination with MDOT		4	12	8	4				28
Submit Multi-Page PDF				1					1
Site Visit		6	6		3				15
Revise Plans Per Site Visit		6	6	12					24
Provide Field Review Meeting Minutes			2						2
QA/QC		2	2						4
Project Management		2	2	2					6
<b>Total Hours</b>		<b>24</b>	<b>42</b>	<b>39</b>	<b>23</b>				<b>126</b>
<b>Hourly Rate</b>	<b>\$169.00</b>	<b>\$169.00</b>	<b>\$125.00</b>	<b>\$120.00</b>	<b>\$98.00</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Salary Cost</b>	<b>\$0.00</b>	<b>\$4,056.00</b>	<b>\$5,250.00</b>	<b>\$4,680.00</b>	<b>\$2,254.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,240.00</b>
<b>Other Direct Costs</b>									
Prints						200	\$1.00		\$200.00
Mileage						80	\$0.540		\$43.20
Meals						0	\$0.00		\$0.00
Lodging						0	\$0.00		\$0.00
<b>Direct Costs Total</b>									<b>\$243.20</b>
<b>Phase Grand Total</b>									<b>\$16,483.20</b>

# Contract Documents

SOUTHBOUND LEFT TURN LAND @ GREEN OAKS & US 51									
Madison County									
Man-Hours Estimation									
Stantec Consulting Services Inc.									
March 5th, 2020									
Task	Personnel Titles Assigned to Project								Man-Hour Totals
	Principal	Supervisor Engineer	Engineer	Technician/ Designer	Engineer Intern	Clerical			
Man-Hours									
<b>Contract Documents</b>		4	8	8					20
<b>Total Hours</b>		4	8	8					<b>20</b>
<b>Hourly Rate</b>	\$169.00	\$169.00	\$125.00	\$120.00	\$98.00	\$16.00	\$0.00	\$0.00	
<b>Salary Cost</b>	\$0.00	\$676.00	\$1,000.00	\$960.00	\$0.00	\$0.00	\$0.00	0	<b>\$2,636.00</b>
<b>Other Direct Costs</b>									
Prints						250	\$1.00		\$250.00
Mileage						0	\$0.540		\$0.00
Meals						0	\$0.00		\$0.00
Lodging						0	\$0.00		\$0.00
<b>Direct Costs Total</b>									<b>\$250.00</b>
<b>Phase Grand Total</b>									<b>\$2,886.00</b>